

# THE YARD – PREPARATORY ACADEMY

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COVID-19 Standard Operating Procedures – strictly adhered to

## AFTERCARE INFORMATION SUMMARY 2021

### Aftercare Fees

Annual Enrolment Fee	Grade 1	Grade 2	Grade 3
Annual enrolment fee (on submission of the Enrolment form)	R250 per annum (non-refundable)	R250 per annum (non-refundable)	R250 per annum (non –refundable)

Aftercare 13:30 – 17:00	Grade 1	Grade 2	Grade 3
Payment per term (01 Jan, 01 April, 01 July, 01 Oct)	R2000 per term x 4 terms (payable in advance)	R2000 per term x 4 terms (payable in advance)	R2000 per term x 4 terms (payable in advance)
Annual fee	R 8000 per annum	R 8000 per annum	R 8000 per annum

**NB: All accounts will be issued quarterly - All payments are due strictly in advance as per the Fee Commitment Agreement.**

### **AFTERCARE DAILY PROGRAM**

- \*Collection from LRPS
- \*Lunch time
- \*Homework hour
- \*To and from extra mural activities at LRPS
- \*Rotational structured activities such as sport, games, art etc...
- \* Free play
- \* Story time
- \* Fun days

### What to bring

- Please supply; 2 boxes of tissues, 9 rolls of toilet paper
- Please supply; x12 **2H** pencils, x4 erasers, x1 pack monami retractable crayons, x1 metal sharpener, x1 48-page colouring in book, x1 material pencil bag to be kept at the school for daily homework sessions. (all items must be clearly marked with your Child's name and surname)
- **Please assist with additional homework / activity items as required**
- Please pack healthy lunch boxes and juices daily for aftercare.  
(The Yard does not provide any lunch or refreshments)

### Uniform

Reminder, compulsory and correct uniform must be worn on a daily basis.

(all clothing must be clearly marked with your Child's name and surname)

Uniform and good behaviour is always of great importance; All children must please wear their;

- ❖ Plain blue jean shorts or plain blue jean pants (no skirts, tracksuit pants etc...allowed) or Lynnwood Ridge Primary School shorts or pants
- ❖ The Yard t-shirt or Lynnwood Ridge Primary School t-shirt  
(The Yard t-shirt can be ordered / purchased from The Yard's office)  
(Long sleeve vests may be worn under The Yard t-shirt but only plain white or red is allowed)
- ❖ Lynnwood Ridge Primary School dri-mac to keep warm, other jerseys and tracksuit tops can be worn underneath the dri-mac but the dri-mac must be visible on the outside.
- ❖ Lynnwood Ridge Primary School cap or The Yard hat during outdoor activities

Please make sure your child dresses correctly for aftercare - No casual clothes will be allowed.

### General

- Aftercare starts at 13:30 and ends at 17:00
- Late fine fees are payable immediately (R50 fine for every part of 15 minutes you are late)
- **Should you be consistently late in collecting your child, you will be advised to make alternative arrangements for the care of your child in the afternoon.**
- Safety and Security is strictly adhered to
- No Aftercare on the last day of each term, school closes early i.e.: 10:00
- School is closed during all holidays
- One month's written notice and payment due on all terminations
- The Yard Aftercare has a limited capacity
- Parents' written permission is required for children taking part in any extra mural activities.
- Parents' must assist with homework / reading and / or completion of homework / reading on days your child attends extra murals or is absent from Aftercare or leaves the Aftercare before the homework hour is completed.
- **Right of admission is reserved. The Yard reserves the right to deny a Child access to the facility if fees are not paid strictly on or before the due date as stipulated on the Fee Commitment agreement or the Child / Parent / Legal Guardian habitually refuses to comply with the rules of The Yard or displays persistent unacceptable or inappropriate behaviour.**