

# THE YARD – PREPARATORY ACADEMY

PO Box 76317 Lynnwood Ridge, 0040 Tel: 012 361 5337 Email: admin@typa.co.za



## COVID-19 Standard Operating Procedures - strictly adhered to INFORMATION SUMMARY 2022

### Fees

Annual Enrolment Fee	Grade RRR	Grade RR	Grade R
Annual enrolment fee (on submission of the Enrolment form)	R250 per annum (non-refundable)	R250 per annum (non-refundable)	R250 per annum (non –refundable)

Mornings 07:00 – 13:00	Grade RRR	Grade RR	Grade R
Payment per term (01 Jan,01 April, 01 July, 01 Oct)	R7100 per term x 4 terms (payable in advance)	R7100 per term x 4 terms (payable in advance)	R7100 per term x 4 terms (payable in advance)

Annual fee	R28400 per annum	R28400 per annum	R28400 per annum
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Afternoons 13:30 – 17:00	Grade RRR	Grade RR	Grade R
Payment per term (01 Jan,01 April, 01 July, 01 Oct)	R2200 per term x 4 terms (payable in advance)	R2200 per term x 4 terms (payable in advance)	R2200 per term x 4 terms (payable in advance)

Annual fee	R 8800 per annum	R 8800 per annum	R 8800 per annum
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Full Day 07:00 – 17:00	Grade RRR	Grade RR	Grade R
Payment per term (01 Jan,01 April, 01 July, 01 Oct)	R9300 per term x 4 terms (payable in advance)	R9300 per term x 4 terms (payable in advance)	R9300 per term x 4 terms (payable in advance)

Annual fee	R37200 per annum	R37200 per annum	R37200 per annum
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**NB: All accounts will be issued quarterly - All payments are due strictly in advance as per the Fee Commitment Agreement.**

### **FEES INCLUDE ALL EXTRAS.**

\*Inclusions may be amended during the course of the year  
Stationery, workbooks, uniform (school t-shirts and a floppy hat in the first enrolment year) \*, d6 Connect App, a drinking cup\*,  
functions/events shows\*, bake/make\*, photos, Sports\* and Music\*  
Swimming in summer months\*, Computer \*, OT activities\*, Speech and Language activities\* - for specific Grades\*.

### What to bring

- Please supply; 2 boxes of tissues, 9 rolls of toilet paper, 1 box of fabric plasters, 2 empty two litre ice-cream containers with lids
- Please submit a copy of your Child's birth certificate and health record / immunisation card
- Please assist with additional homework / activity/ charity items as required
- Please pack healthy lunch boxes and juices daily for school. Extra lunch box and juice if full day / aftercare (The Yard does not provide any breakfast, lunch or refreshments)

### Uniform

Reminder, compulsory and correct uniform must be worn on a daily basis.

Uniform and good behaviour is always of great importance; All children must please wear their;

- ❖ The Yard t-shirt (the issued year shirt / full colour logo).  
(Long sleeve vests may be worn under The Yard t-shirt but only plain white or red is allowed)
- ❖ The Yard floppy hat during outdoor activities and at all specific event dates – to be kept at school.
- ❖ Plain dark blue jean shorts or plain dark blue boxer shorts (no skirts / skorts, or other shorts allowed)  
Plain dark blue jean pants or plain dark blue corduroy pants. (no tracksuit pants or other pants allowed)  
Holes and tears in the pants over the knees are not acceptable. **Only the plain dark blue jean shorts and only the plain dark blue jean pants must be worn for all special events and will be communicated to you in the diary.**
- ❖ A plain dark blue dri-mac, a plain dark blue fleece top or a plain dark blue jersey to keep warm.
- ❖ Beanies, scarves and gloves must please only be plain navy blue or plain red.
- ❖ Girls may only wear red hair accessories (Natural hair colour accessories allowed)

Please make sure your child comes to school dressed correctly; specifically, on our important event dates such as the shows, photos, inspection visits, graduation dates etc... Parents will be contacted to bring the correct uniform to school.

### General

- School gates open at 07:00 and close at 17:00
- School starts at 08:00 and ends at 13:00
- Aftercare starts at 13:30 and ends at 17:00
- Late fine fees are payable immediately (R50 fine for every part of 15 minutes you are late)
- Safety and Security is strictly adhered to
- Progress reports
- Parents are requested to attend all meetings , especially Parent, Teacher appointments.
- No Aftercare on the last day of each term, school closes early i.e.: 10:00
- School is closed during all holidays
- One month's written notice and payment due on all terminations
- **Right of admission is reserved. The Yard reserves the right to deny a Child access to the facility if fees are not paid strictly on or before the due date as stipulated on the Fee Commitment agreement or the Child / Parent / Legal Guardian habitually refuses to comply with the rules of The Yard or displays persistent unacceptable or inappropriate behaviour.**