

# THE YARD – PREPARATORY ACADEMY

PO Box 76317 Lynnwood Ridge, 0040 Tel: 012 361 5337 Fax: 086 55 22 688 Email: admin@typa.co.za



## CONFIRMATION OF ADMISSION TO SCHOOL 2012 / SCHOOL FEE COMMITMENT

I, the undersigned, \_\_\_\_\_ ID \_\_\_\_\_

of physical address: \_\_\_\_\_

\_\_\_\_\_ (chosen domicilium citandi et executandi)

Tel : \_\_\_\_\_ (H) \_\_\_\_\_ (W) \_\_\_\_\_ (Cell)

hereby declare that I am truly and lawfully indebted to THE YARD – PREPARATORY ACADEMY (The

Yard) in the amount of R \_\_\_\_\_ for school fees due for 2012, for the

following learners. (AMOUNT IN WORDS \_\_\_\_\_ )

Name of child at The Yard	Grade	Name of child at The Yard	Grade
1.		2.	

I hereby undertake to make all payments to The Yard:

Payment per term.

At the start of each term as per the following date schedule, 01 January, 01 April, 01 July and 01 October.

All accounts, specifically term 4's installment must be settled in full by 01 October, no exceptions.

Internet transfers, direct deposits only. No cheque and cash payments allowed due to security reasons.

### Late Collection Fee

Fines incurred for late collection are payable immediately as stipulated below...

GradeRR / GradeR School Hours: Monday to Friday from 07:00 to 13:00

(R50 fine for every part of 15 minutes after 13:30)

Aftercare Hours: Monday to Friday from 13:30 to 17:00

(R50 fine for every part of 15 minutes after 17:00)

Parent / Guardian Signature: \_\_\_\_\_

### Accounts in Arrears

In the event of my failing to pay any installment payable under this acknowledgement on the due date, the full balance of such capital, interest and legal costs shall immediately be due and payable without further notice.

I agree to the jurisdiction of the Magistrate's Court.

I hereby consent to pay all costs of an attorney and own client scale, (including collection charges) incurred by The Yard for recovery of any indebtedness referred herein. I hereby renounce all benefits arising from the legal exceptions / defenses non numeratae pecuniae, non causa debiti and errori calculi. All payments made in terms hereof shall be appropriated first to legal costs and collection charges, then interest and thereafter capital.

Furthermore, The Yard reserves the right to withhold the Learner's report(s) and/or access to the school's premises until full payment has been received as per the Yard's current invoice.

Parent / Guardian Signature: \_\_\_\_\_

I acknowledge that ONE TERM's notice, in writing, is required for any learner being removed from the school. Should the required FULL TERM's notice not be given I will be responsible for the payment of the forthcoming TERM's fees in lieu of such notice.

This admission does not constitute a waiver or amendment to the Standard Terms and Conditions of Admission.

The admission and enrolment of learners is at the discretion of the Headmaster / Headmistress, who may refuse admission without giving reasons, and may grant temporary or provisional enrolment subject to such further terms and conditions, which he / she may impose. He / She may cancel enrolment in accordance with the rules.

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## STANDARD TERMS AND CONDITIONS OF ADMISSION

The Owner(s) shall determine school fees from time to time, and the parents and legal guardian shall be bound by any adjustment thereof. Advance notice will be given to allow the parents and legal guardian sufficient notice period to make the necessary arrangements.

### Current Admission Fee and Payment Schedules 2012 (Morning to Full Day / application)

Grade RR and Grade R	07h00 to 13h00	plus Aftercare	Full Day 07h00 to 17h00
Annual registration fee (on submission of the Enrolment form)	R250 per annum (non-refundable)	R0.00	R250 per annum (non-refundable)
Annual enrolment fee (on acceptance of application)	R2000 per annum (non-refundable)	R0.00	R2000 per annum (non-refundable)
Annual fee (4 terms)	R16800 per annum	R4800 per annum	R21600 per annum
Payment per term (01 Jan, 01 April, 01 July, and final payment due 01 Oct )	R4200 per term	R1200 per term	R5400 per term

**Grade RR and Grade R fee INCLUDES: stationery, workbooks, a diary, a drinking cup, outings/shows, bake/make, Kindermusik, school t-shirts, a dri-mac, and a floppy hat or cap and a year end photo**  
**Grade R's also receive a school readiness test, swimming instruction and an entry into the speech festival**  
**Grade RR's also receive Kidisportz**

- Term 1 – 01 January (January, February, March)  
Term 2 – 01 April (April, May, June)  
Term 3 – 01 July (July, August, September)  
Term 4 – 01 October (October, November, December)
- Each term must be paid up to date at all times
- All accounts, specifically term 4 installments must be settled in full by 01 October, no exceptions
- If the start of a term falls during a school holiday, fees must be paid on the due dates

The parents or legal guardian shall give the school one full term's advance written notice of intention to withdraw a learner from the school's enrolment. He / She shall be liable to pay school fees for the coming term should the required notice not be given. No correspondence or appeals will be entered into.

The Yard is committed to being a safe and hygienic learning environment. In the event of an accident or medical condition occurring, every effort will be made to contact the parent(s) or guardian. In the event that the parent(s) or guardian can not be contacted, permission is hereby granted to the personnel, management and owners of The Yard to use their discretion and take the appropriate action in the interest of the learner's safety and health. (this will include but not necessarily be limited to basic first aid treatment by Netcare 911 or transportation to ER24 (Wilgers Hospital). All expenses will be for the account of the parent(s) or guardian and any disbursements by The Yard in this respect will be recoverable from the parent(s) or guardian.

In the event of any injury or loss sustained by the guardian or the learner on account of any act or omission by the school, its employees, learners, agents or invitees, whatever claim the guardian may have shall be limited to the extent of the school's public liability insurance and to the extent that the claim exceeds that public liability insurance the guardian hereby waives such claims as he/she may have against the school and indemnifies the school and its employees and holds them harmless against and from any or all claims the guardian may have against the school in excess of its public liability insurance.

These terms, the rules as amended from time to time, and the attached application contain the entire agreement between the parties in relation to the subject matter dealt with, and neither party shall be bound by any terms, under taking, representation or warranty not expressly recorded herein.

No indulgence, leniency or extension of time which either party may grant to the other, shall in any way prejudice the grantor or preclude the grantor from exercising any of its rights in the future.

The Guardian chooses his domicilium citandi et executandi for all purposes at the address appearing on the application, provided that the Guardian shall be entitled by written notice to the school to change his/her chosen domicilium with effect from fourteen days of receipt of such notice.

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- Please supply; 2 boxes of tissues , 18 rolls of toilet paper, 1 box of fabric plasters, 2 empty two litre ice-cream containers with lids
- Please assist with additional homework / activity items as required
- Please pack healthy lunch boxes and juices daily for school. Extra lunch box and juice if full day / aftercare (The Yard does not provide any breakfast, lunch or refreshments)
- School is closed during all holidays
- Progress reports are issued quarterly (The Yard reserves the right to withhold the Learner's report until full payment has been received as per the Yard's current invoice)
- Parent / Teacher open days are held at the start of each term
- Parents are requested to attend all meetings where possible
- Late fine fees are payable immediately
- No Aftercare on the last day of each term, school closes early i.e.: 10h00 or 12h00
- One term's written notice and payment due on all terminations

Reminder, compulsory and correct uniform must be worn on a daily basis. We are proud of our school and our children, therefore uniform and good behavior is always of great importance;

All children must please wear their;

- ❖ Plain blue jean shorts or plain blue jean pants (no skirts, tracksuit pants etc...allowed)
- ❖ Plain blue jean pants at all specific event dates
- ❖ The Yard t-shirt (the issued year shirt / full colour logo).  
(Long sleeve vests may be worn under The Yard t-shirt but only plain white or red is allowed)
- ❖ The Yards dri-mac to keep warm, other jerseys and tracksuit tops can be worn underneath the issued dri-mac but The Yard dri-mac must be visible on the outside.
- ❖ The Yard floppy hat – Grade RR and The Yard cap – Grade R during summer days and specific events
- ❖ Girls may only wear red hair accessories (Natural hair colour accessories allowed)

Please make sure your child comes to school dressed correctly; specifically on our important event dates such as the outings, photos, inspection visits, graduation dates etc... Parents will be contacted to bring the correct uniform to school.

THUS DONE and SIGNED by the PARENT / GUARDIAN at \_\_\_\_\_ on the \_\_\_\_\_ day

of \_\_\_\_\_ 20\_\_\_\_\_ in the presence of the undersigned witnesses:

AS WITNESS:

1. \_\_\_\_\_

\_\_\_\_\_  
**THE PARENT / LEGAL GUARDIAN**

2. \_\_\_\_\_